

Borough Council of
**King's Lynn &
West Norfolk**



ANNUAL COUNCIL MEETING

Agenda

Thursday, 12th May, 2016
at 6.40 pm or immediately following the
Special Meeting.

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**



If you require parts of this document in another language, large print, audio, Braille or any alternative format please contact the Council Information Centre on 01553 616200 and we will do our best to help.

LATVIAN

Ja Jums nepieciešamas daļas no šī dokumenta citā valodā, lielā drukā, audio, Braila rakstā vai alternatīvā formātā, lūdzu, sazinieties ar Padomes informācijas centru (Council Information Centre) pa 01553 616200 un mēs centīsimies Jums palīdzēt.

RUSSIAN

Если вам нужны части этого документа на другом языке, крупным шрифтом, шрифтом Брайля, в аудио- или ином формате, обращайтесь в Информационный Центр Совета по тел.: 01553 616200, и мы постараемся вам помочь.

LITHUANIAN

Jei pageidaujate tam tikros šio dokumento dalies kita kalba, dideliu šriftu, Brailio raštu, kitu formatu ar norite užsisakyti garso įrašą, susisiekite su Savivaldybės informacijos centru (Council Information Centre) telefonu 01553 616200 ir mes pasistengsime jums kiek įmanoma padėti.

POLISH

Jeśli pragną Państwo otrzymać fragmenty niniejszego dokumentu w innym języku, w dużym druku, w formie nagrania audio, alfabetem Braille'a lub w jakimkolwiek innym alternatywnym formacie, prosimy o kontakt z Centrum Informacji Rady pod numerem 01553 616200, zaś my zrobimy, co możemy, by Państwu pomóc.

PORTUGUESE

Se necessitar de partes deste documento em outro idioma, impressão grande, áudio, Braille ou qualquer outro formato alternativo, por favor contacte o Centro de Informações do Município pelo 01553 616200, e faremos o nosso melhor para ajudar.



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **6.40 pm** (or following the Special Meeting) on **Thursday, 12th May, 2016** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Ray Harding
Chief Executive

BUSINESS TO BE TRANSACTED

1. URGENT BUSINESS (Page 6)

CAB:144- Polling District and Place Review

The attached recommendation from the Cabinet meeting on 5 April 2016 was not submitted to the 28 April Council and requires approval prior to the 23 June 2016 Referendum.

2. TO ELECT A COUNCILLOR TO HOLD OFFICE AS MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2016/2017

3. TO ELECT A COUNCILLOR TO HOLD OFFICE AS DEPUTY MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2016/2017

*At this point the Civic Party will withdraw for robing;
On return the Mayor and Deputy Mayor are invested with their badges of office.*

4. TO ADMINISTER THE OATH TO THE MAYOR WHO WILL THEN ADDRESS THE MEETING

5. TO ADMINISTER THE OATH TO THE DEPUTY MAYOR WHO WILL THEN ADDRESS THE MEETING.

6. TO PROPOSE AND SECOND A VOTE OF THANKS TO THE RETIRING MAYOR AND MAYORESS AND TO THE RETIRING DEPUTY MAYOR AND DEPUTY MAYORESS

7. TO MAKE PRESENTATIONS TO THE RETIRING MAYOR AND MAYORESS AND THE RETIRING DEPUTY MAYOR AND MAYORESS AND TO RECEIVE RESPONSES

8. TO APPOINT THE CHAIRMAN OF CABINET WHO WILL BE LEADER FOR THE FORTHCOMING THREE YEARS, AND NOTE THE APPOINTMENTS OF THE VICE-CHAIRMAN AND OTHER MEMBERS OF CABINET

9. ALLOCATION OF SEATS

To agree proportional allocation of seats with regard to the following Council Bodies in the Constitution in accordance with Section 15 of the Local Government and Housing Act 1989 (as amended by subsequent legislation), and in accordance with Section 16 of that Act, to appoint members to serve on them (a full membership list will be made available at the meeting).

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

Policy Review and Development Panels:

- Corporate Performance
- Regeneration and Development
- Environment and Community
- Audit Committee

10. TO APPOINT THE CHAIRMEN AND VICE-CHAIRMEN OF THE FOLLOWING BODIES

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

11. TO AGREE THE POLITICAL PROPORTIONALITY OF TASK GROUPS

Task Groups with 9 Members – 7 Conservatives: 1 Labour: 1 Independent
Task Groups with 5 Members – 4 Conservative: 1 Labour

12. **TO AGREE THAT ANY MEMBERS PREVIOUSLY APPOINTED TO AN OUTSIDE BODY CONTINUE TO SERVE UNTIL THE 24 MAY CABINET AND 30 JUNE COUNCIL MEETINGS AS APPROPRIATE WHERE THEY ARE CONSIDERED FOR 2016/17**

Ray Harding
Chief Executive

RECOMMENDATION FROM CABINET ON 5 APRIL 2016

CAB144: URGENT BUSINESS - LATE ITEM - POLLING DISTRICT AND POLLING PLACE REVIEW

With the permission of the Chairman the item was accepted as a late item in order to ensure a polling station was available for the EU Referendum.

The Democratic Services Manager presented the Late Item on the Polling District and Polling Place Review as it this required to be updated for any changes in polling stations prior to any election being carried out.

Following the announcement that the EU Referendum was to take place on 23 June 2016, the Polling Station at the Red Cross Hall in King's Lynn was not available on this date, therefore the Polling Place Schedule was required to be updated to reflect that Kettlewell House would be used on this occasion.

Members requested that sufficient notification of the change and signage be arranged to ensure voters knew where the station was.

RECOMMENDED: That the Polling District and Place Review Schedule be adopted for the EU Referendum, and reverts back to the existing Schedule for future elections.